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Veillez adresser votre CV et la lettre de candidature par e-mail en Russe sur [michelin@svitonline.com](mailto:michelin@svitonline.com) (Réf. RTC)

**VISIPRISE** - fast-growing American software provider is looking for

**STAFF ACCOUNTANT** to work out of its Kiev office

**Responsibilities:**  
 Review the payroll activity for Kiev and Moscow offices  
 Maintain the general ledger and system of accounts  
 Preparation of the monthly financial statement and budget to actual report  
 Review European travel and expense reports to ensure compliance to Company policy  
 Be willing to travel quarterly to the USA

**Required Skills:**  
 Strong English (verbal/written) is a must  
 Work experience as accountant in the foreign company (is a plus)  
 University degree or equivalent  
 Proficient in QuickBooks (is a plus)  
 The Company will provide a complete training program

**Benefits package:** competitive salary, med. insurance.

Please send CV in English with Code "ACP" to e-mail: [Elena.Pisarevskaya@visiprise.com](mailto:Elena.Pisarevskaya@visiprise.com)

**Night shift receptionist**

**MINI RESUME:** Male, 24. Student, study by correspondence 6th course. Bachelor degree in management. Have work experience as a receptionist-translator, sales manager (NIVEA), translator. Currently employed (day shift). Looking for a night shift position.  
 Tel.: 8-067-903-7521 Alexey

**Finance**

**MINI RESUME:** UF, 22. Master of Finance, English (Advanced), FCE, Business with British Council), German, PC (Microsoft Office, Internet), DL (B), Goal-oriented, responsible, self-motivated, looking for a job. Please contact me by: +38-067-722-4258

**Translator/Marketing Assistant/PA**

**MINI RESUME:** F, 23 University degree in Translation. Fluent English, good German. 3-year work experience. Currently getting degree in Marketing. Computer skills in graphic & web-design. Looking for an entry-level position in Marketing. Diligent, creative.  
 Mob: 8-067-796-6599, mail: [katik3@yahoo.com](mailto:katik3@yahoo.com)

**Office Manager**

**MINI RESUME:** Lady, 37. University degree, Ukrainian, Russian, Byelorussian - native, good English. More than 10 years experience of secretary, personal assistant and teacher. Able to work overtime and under pressure. Please, call Luda 410-9268

**An investment bank is opening an office in Kiev**

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Knowledge of English, previous experience within finance industry are required.

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- With a proven ability to work independently.

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Please send your CVs at [concap@mail.ru](mailto:concap@mail.ru)

**Sales**

**MINI RESUME:** UM, 31, University degree in Economics & Finance (MBA). Experienced in Sales & Advertising. Fluent English, PC literate, driving license. Excellent planning and organizational skills. Looking for a job in international company.  
 hone: 8-067-238-3608

**Translator/Interpreter**

**MINI RESUME:** Lady, 23. University degree in translating/interpreting. Fluent English, French & Polish. 3-y work of experience.  
 Mobile: 8-050-641-4599, 432-3185, e-mail: [P\\_Olesya81@mail.ru](mailto:P_Olesya81@mail.ru)

**Management/Sales**

**MINI RESUME:** Lady, 26. University Degree in Int. Economics. Experienced in Purchasing / Distribution / Marketing. (National FMGM Producer). English, German. For details please contact: mob: 8-067-905-5935, e-mail: [felicity27@ukr.net](mailto:felicity27@ukr.net)

**Management, Sales, Production**

**MINI RESUME:** Mature, honest, highly experienced in: Strategic Management, Risk management, and Marketing with western companies in Ukraine and abroad. Dynamic leader and team builder, consistently motivating others toward success. Strong communication and presentation skills.  
 +38050-554-8403, [gm@nline.net.ua](mailto:gm@nline.net.ua)

**Logistics**

**MINI RESUME:** MA International Business, experience in department creation, developing suppliers, managing inventory, logistic process optimization, transportation, import. Fluent English, excellent planning, organizational, analytical and negotiation skills.  
 Contact Tatyana at [logistics\\_ts@yahoo.com](mailto:logistics_ts@yahoo.com), 8-050-942-5171.

**Best Bargain!**  
**Advertising in the Employment section**

## REAL ESTATE

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[www.teren.kiev.ua](http://www.teren.kiev.ua)

HOTEL SERVICE					APARTMENTS				
Location (St.)	Condition	Rooms	Area	Rent (per day)	Location (St.)	Condition	Rooms	Area	Rent (per day)
Triohsviatyl's'ka	Excellent	1	40	50	L.TOLSTOHO	EXCELLENT	2	60	1000
Basseyina	Excellent	1	32	60	MYKHAILIVSKY LANE	EXCELLENT	3	90	1800
Prorizna	Excellent	2	60	80	SAKSAHANS'KOHO	EXCELLENT	4	148	2000
Lysenka	Excellent	3	75	110	VOROV'S'KOHO	EXCELLENT	5	170	3000
Kropyvnyts'koho	Excellent	4	120	150	REYTSAR'S'KA	EXCELLENT	4	160	3500

FOR SALE					OFFICES FOR RENT				
Location (St.)	Condition	Rooms	Area	Price	Location (St.) (per month)	Condition	Rooms	Area	Rent
CHERVONODARMYS'KA	EXCELLENT	1	45	67	DEHTARIV'S'KA	GOOD	2	35	15/m2
V. ZHYTOMYRS'KA	EXCELLENT	1	50	110	POBEDY AVENUE	EXCELLENT	4	100	20/m2
SAKSAHANS'KOHO	NEEDS RENOVATION	4	109	130	B. KHMELVNITS'KOHO	EXCELLENT	4	80	25/m2
PAN'KIV'S'KA	EXCELLENT	4	125	230	VOROV'S'KOHO	EXCELLENT	9	240	25/m2
PAVLIV'S'KA	WITHOUT DECORATION	4	146/185	1500/m2	SAKSAHANS'KOHO	EXCELLENT	1-3	60-120	35/m2

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office space, P.Myrnogo Street, not living fund, 2 levels, 1473 m2, 7 entrances, parking area in front, 30 telephone lines, office renovation.  
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**For sale:** apartment in an 8-apartment club-type mansion with a swimming pool, gym, cigar room, and guarded recreation zone. The mansion is close to a ski trail.

**For sale:** 3 houses in a cottage neighbourhood in Osokorki (5,5 km from Slavutych metro station)

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[info@m-i-r.kiev.ua](mailto:info@m-i-r.kiev.ua)  
[www.m-i-r.kiev.ua](http://www.m-i-r.kiev.ua)

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**FOR RENT**

Yaroslav Val Street, 3 rooms, 150/120/12, 6th floor, air conditioning, fitted kitchen, unfurnished, alarm system, sat TV, western standard, 2500 USD per month.  
 462 0718, 462 0719, [kievcity@mail.ru](mailto:kievcity@mail.ru)

**FOR SALE:**

Office building, 5 floors, near Damitsa metro station. Total area 5,800 sqm. Landplot 0.43 hectares. Perfect for embassy, representative office, hotel, educational institution or clinic.

**Real Estate Agency «VASH DOM»**  
 Central office: 3 Triokhsviatitelska St., Kiev, Tel.: 228-4010, Fax: 228-0733

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Golden Gates area. 4 rooms. 160/120/15 m2. 2 bathrooms, air conditioning, sat TV, studio, living room 80m2, furnished, western standard, underground parking area. 3900 USD per month, 462 0718, 462 0719, [kievcity@mail.ru](mailto:kievcity@mail.ru)

**FOR RENT**

Center of Kiev, Maidan Nezalezhnosti, 2-room, new furniture, fully equipped. \$60/ night. \$1200/ month.  
 8-039- 2913252 Ludmila  
 8-050- 356-5865 Sergey

**FOR RENT**

Pushkinska Street. 100 m2. 2 rooms, 3rd floor, furnished, air conditioning, build in closets, sat. TV. Western standard. 1800 USD per month.  
 462 0718, 462 0719, [kievcity@mail.ru](mailto:kievcity@mail.ru)

**Best bargain!**  
**Advertising in the Real Estate section**

**FOR RENT**

3 room apartment on Yaroslav Val, 20, 2/4-storey, 70/44/8, telephone, oak furniture, equipped. 5 min walk to metro Golden Gates. Asking price \$1100, open to negotiation.  
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