

How to place an Employment Ad in the *Post*

In Person

Bring your ad to our office at
34 Lesya Ukrainka Blvd.,
4th floor, Room 401
from 9:00 a.m.
to 6:00 p.m.
Ask for Vladimir Kharitonenko.

By Fax or Phone

Send a fax including
number of boxes,
number of issues and form
of payment
to **254-3113** or call **496-1111**.
e-mail: volodya@kppublications.com

Deadline

The deadline for Thursday
Employment ads in the Post is one
week before publication.

Payment

Pre-payment is required in all cases.

Mini Resume

Send us a brief CV (it should be no more
than 20 words) and we'll run it in 2 issues
of the Post for only Hr 50. Please stop by at
"Vash Dom" agency, Triokhsviatitelska St. 3
to drop off your CV. Tel: 228-4010

**And don't forget to post your resume
on www.ukrjob.net - FOR FREE!**



MFK is one of the largest Ukrainian investment banks, focused exclusively on providing high-quality full-service brokerage and counseling in the Ukrainian market.

SENIOR FINANCIAL ANALYST

What we look for:

- Experienced professional with a deep understanding of Ukrainian equity market
- Finance/Economic background
- CFA candidate (2-3 level) / CFA shareholder
- Fluency in spoken/written English is required
- Ability to work independently and dedication to work are essential

Responsibilities:

- Leading a Telecommunications / Oil&Gas segment of our analytical department
- Creating a framework for valuation and monitoring of equity investments

What we offer:

- The challenging task of shaping a new research sector within the company
- Stimulating working environment of motivated young professionals
- Competitive salary & bonus program (participation in the company's mutual fund for employees, bonus program based on company's year-end financial results)

Please send your CV or contact for more details
Ms. Marina Dovbenko, mailto: hr@mfkgroup.com



Premier fabricant mondial des pneus poursuit son implantation en Ukraine
Nous recherchons pour notre représentation à Kiev
UN CHEF COMPTABLE

Nous offrons:

- Un travail intéressant
- Formation professionnelle
- Les conditions de travail et un salaire attractifs
- Une possibilité de carrière dans une entreprise internationale

Nous demandons:

- Enseignement supérieure
- Être âgé de 25 à 35 ans
- 2-3 ans d'expérience dans la position similaire
- Bonne connaissance des normes comptables Ukrainien et IAS
- Bonnes connaissances en informatique, SCALA
- Expérience dans les opérations import/export
- La maîtrise du français ou de l'anglais

Veuillez adresser votre CV en Russe par e-mail sur michelin_RTC@svitonline.com (Réf. CA)



Tel.: (044) 228-7103, 228-7444, (067) 784-2704; Fax: (044) 228-2059; info@powerfact.com.ua

- General Manager** (processing plant in Southern Ukraine, international company)
- Training & Development Manager** (multinational company; 3+ years of experience in HR related field)
- Sales and Marketing Manager** (international company, experience in project / tenders management for technical products, preferably in traffic / transportation area)
- Logistics Manager** (international company, experienced in Logistics, Customer Service, Inventory Management within a subsidiary or Ukrainian company, strong leadership skills)
- Market Analyst** (analytical skills, experience within industrial companies)
- Business Development Manager** (real estate international company, experience in real estate development projects)
- Key Account Manager** (technical background in automation, sales of automation and control systems)

For all vacancies English is a must

See all 53 current vacancies at: www.powerfact.com.ua

RECRUITMENT
PERSONNEL AUDIT
ASSESSMENT/
DEVELOPMENT
CENTERS
OUTSTAFFING
STAFF LEASING
OUTPLACEMENT

HILL

Our client is a famous global corporation who has already been operating in charity and show business for more than 20 centuries. For the purpose of continuing its activity on winter time for children and adults' joy and pleasure the company is looking for:

Santa Claus 2005

The ideal candidate should be healthy, wealthy, cheery and very-very happy! At least 2004-year-experience on a similar position and fluent knowledge of all world languages, including pantomime, is a must.

Your main responsibilities will be focused on controlling and leading logistics and warehouses, moreover, on defining and forming the assortment of the presents. Also you, personally, will arrange well-timed distribution of presents to more than 6 290 000 000 people all over the world. You will report to your successor after 364 days. The main office of our corporation is located in Lapland where you will spend most of your time, although while active winter season you will have

enormous number of business trips to all the countries of the world.

You are joyous, smart and cheerful person and can always create a festive mood and sing and dance in a ring around a fir-tree in any company.

If you are interested in our offer and feel ready to start on January 1st, 2005, then immediately send us your congratulations:

HILL International Ukraine
office@hillint.kiev.ua, info@hill.dp.ua,
cv@hillint.kiev.ua
Tel.: +38 044 494 29 88
Fax: +38 044 278 46 12
Tel.: +38 0562 33 82 52
Fax: +38 056 370 30 45

www.hill-international.com

Kiev Regional Delegation
of the International Committee of the Red Cross
is looking for a

PROGRAM MANAGER

responsible for programs of cooperation with armed forces in Ukraine, Belarus and Moldova based in Kiev.

Requirements for the position:

- Military carrier in the Ukrainian Army: rank of lieutenant - colonel or above
- Fluency in English, written and verbal, knowledge of French is a plus
- Knowledge of International Humanitarian Law is a plus
- Experience in combat training. Experience in operations abroad a plus
- Strong communication and analytical skills
- Computer skills in Microsoft Word, Excel and Power Point
- Driving license, readiness to travel extensively

Please send your application before 10.01.2005
to e-mail address: kyiv.kyi@icrc.org or fax 235-45-96.

Best Bargain!
**Advertising in the
Employment
section**

BRAIN SOURCE INTERNATIONAL

Leading multinational company looking for the

MARKET DEVELOPMENT SPECIALIST - Engineering Polymers

Requirements:

- Develop understanding of the local market for crystalline Engineering Polymers, incl. identification of main customers and position of our competitors;
- Mechanical engineer (or similar);
- Business background (best with a degree in business administration);
- 3-5 years experience working in the plastics industry;
- Speaks fluent english and local language.

Please send your CV with a motivation letter to ns@brain-source.com

A Leading Multinational Company is looking for a

→ LAWYER

Requirements:

- University Degree in Jurisprudence;
- 3+ years' experience as a Lawyer with international or local company;
- Fluent English.

Please, apply with Your CV: es@brain-source.com

European pharmaceutical company is looking for

→ BUSINESS UNIT MANAGER

Requirements:

- Medical education, Fluent English (spoken, written);
- Relevant experience at least 2 years as a Business;
- Unit/Sales&Marketing manager within strong company;
- Good communication, strategic planning and organisational skills.

Please name the title of vacancy

Please, apply with Your CV: om@brain-source.com

European pharmaceutical company is looking for

→ PRODUCT MANAGER

Requirements:

- Medical education, Fluent English (spoken, written);
- Relevant experience at least 2 years within strong pharmaceutical company;
- Good communication, analytical strategic planning and organisational skills.

Please name the title of vacancy

Please, apply with Your CV: om@brain-source.com

«Brain Source International Ltd»
Tel/Fax: (044) 531 98 84, (044) 501 06 70
Email: info.ukraine@brain-source.com
www.brain-source.com

If you are looking for a career in a leading Ukrainian law firm that will give you the opportunity to gain global experience, work on cutting-edge deals and learn from lawyers who are leaders in their fields of practice, then our offers are the ideal environment for realization of your ambitions.

PERSONAL ASSISTANT / SECRETARY

Requirements:

- Graduate degree from a reputable domestic University - foreign languages department, major in English;
- Female 22-30 years old;
- At least a few years of experience on admin / secretarial positions;
- Advanced computer skills;
- Fluent English, Ukrainian and Russian.

Characteristics:

- Ability to work long hours, to work under pressure, to meet deadlines;
- Demonstrated initiative, ability and interest in a long-term career.

TRANSLATOR

Requirements:

- Fluent English, Ukrainian;
- Familiarity with law and financial terminology is an advantage;
- At least a few years of experience on translator position with a translation agency;
- Valid TOEFL result is a plus;
- Graduate degree from a reputable domestic University - foreign languages department;
- Advanced computer skills.

Characteristics:

- Ability to work long hours, to work under pressure, to meet deadlines;
- Demonstrated initiative, strong interpersonal and communication skills.

To apply please e-mail CV with your full career details to
attorneys-at-law@yandex.ru.

Please be sure that all information you rendered us will be accepted and kept in the strictest confidence.

KP PUBLICATIONS

AND BUSINESS DIRECTOR uaSport.net SPBNEWS KYIV POST АФІША Корреспондент bigmir.net Staff Pink

Publishing company KP Publications is expanding its activity in Ukraine and announces following job opening:

PERSONAL ASSISTANT TO DIRECTOR

Responsibilities:

- provide the Director with administrative and communication support;
- attend and take minutes at meetings;
- maintain flow of all relevant information to partner companies and internal departments;
- organize and coordinate direct reports and monthly travel programs of Director;
- arranging visas, travel accommodations;
- other tasks as assigned.

Requirements:

University degree in Linguistics / Business Administration, 2+ years on equivalent position. Strong PC skills, good planning & organizing skills, analytical skills. Fluent English is a must.

MANAGER OF DISTRIBUTION DEPARTMENT (DD)

Requirements:

- active, energetic, goal-oriented young man;
- knowledge of trade-marketing is preferable;
- good English;
- higher education, PC user.

For all positions we offer competitive compensation package, possibility for personal and professional growth. Send your resume and cover letter specifying in the subject of your e-mail the code of the position you are applying for: job@kppublications.com