

For this vacancy
English is a must!

**BRAIN SOURCE
INTERNATIONAL**

tel. +380 44 390 50 10
info@brain-source.com
www.brain-source.com

On behalf of our client, major international consumer goods company, we are looking for

Chief Accountant

Qualification requirements:

- Min. 3 years of work experience as chief accountant in an international company
- Higher education in accounting/audit/finance
- Fluent English (written & spoken)
- Knowledge of International Accounting Standards is an advantage
- SAP knowledge is an advantage

Responsibility

- Participation in SAP implementation
- Facilitating smooth office operation, including cash flow management, following internal authorizations rules & policies
- Local statutory reporting (to Tax Authorities, Social Security Funds, etc.)
- Internal reporting (quarterly consolidation package)
- Tax calculation & accounting
- Support country manager in full year financial performance estimation, preparation of reports and analysis

The company offers competitive remuneration package, interesting and challenging work in a friendly environment.

Please, send all your applications to nl@brain-source.com, ah@brain-source.com with mark "Chief Accountant"

On behalf of our client, major international consumer goods company, we are looking for

Logistics Manager

Qualification requirements:

- Min. 3 years of work experience as a logistics manager (an international company experience is an advantage)
- Customs brokerage experience is an advantage
- Higher education
- Good English (written & spoken)
- SAP knowledge is an advantage
- Driver license

Responsibility

- Responsible for customs clearance
- Ensure full logistics system operation
- Being a point of contact for customs broker company, foreign and local carriers
- Be ready for travel around the country and abroad
- Other assignments

The company offers competitive remuneration package, interesting and challenging work in a friendly environment.

Please, send all your applications to nl@brain-source.com, ah@brain-source.com with mark "Logistics Manager"

On behalf of our client, major international consumer goods company, we are looking for

Sales Manager

Qualification requirements:

- Fluent English (written & spoken)
- Higher education
- IT literate (Word, Excel, Power Point)
- Successful experience on relevant position in FMCG company
- Driver license

Responsibility

- Dealing with clients
- Generate orders on regular basis
- Payments control
- Provide the right mix in each store category based on company MWB priorities and an exit strategy
- In-store excellence
- Participation in SAP implementation
- Be ready for travel around the country and abroad

The company offers competitive remuneration package, interesting and challenging work in a friendly environment.

Please, send all your applications to nl@brain-source.com, ah@brain-source.com with mark "Sales Manager"

On behalf of our client, major international consumer goods company, we are looking for

Trade Marketing Manager

Qualification requirements:

- Min. 3 years of work experience as a marketing manager (an international company experience is an advantage)
- Higher education in marketing
- Fluent English (written & spoken)


Responsibility

- Plan and execute all the BTL activities
- Market research
- Preparing selling-in presentations
- Preparing & processing the training seminars for shop assistants
- Proofreading brand catalogues and print advertising
- Being a point of contact for advertising agencies, TV channels and magazines
- POS materials allocating and installation
- Be ready for travel around the country and abroad

The company offers competitive remuneration package, interesting and challenging work in a friendly environment.

Please, send all your applications to nl@brain-source.com, ah@brain-source.com with mark "Trade Marketing Manager"

LONDON KYIV TBILISI



The Business Advisory Services Programme is managed by the European Bank for Reconstruction and Development

It provides grants for qualifying companies to address issues related to their development with the help of local consultants

Business Advisory Services UKRAINE
is looking for candidates to fill the position of:

PROJECT OFFICER

The Project Officer is responsible for all aspects of the implementation of the Programme's activities in accordance with the requirements of the donors and the EBRD. This includes:


- Develop the BAS client and consultant databases;
- Ensure that projects and consultants proposed meet all selection criteria following the established guidelines;
- Manage the BAS project flow, including, but not limited to, sourcing, developing and monitoring project implementation, particularly assessing the skill levels and performance of consultants;
- Implement market development activities in cooperation with the National Programme Director;
- Prepare narrative project reports for National Programme Director and other documentation as may be required;
- Prepare Monthly Activities Reports (MAR) for National Programme Director;
- Prepare donor reports for National Programme Director;
- Assist the Head of TAM/BAS Regional Programme and National Programme Director with all aspects of promotion of the visibility of the BAS Programme in Ukraine

Skills and experience required:

- University degree in business administration, economics, finance or other relevant disciplines, or equivalent through experience;
- Proven experience in business or, ideally, business consulting;
- Computer literacy, conversant with Microsoft Office;
- Very good written and oral communication skills in English, Ukrainian and Russian.

BAS Ukraine is not bound to accept any of the proposals. The successful candidate will be hired as an independent contractor. The duration of the contract will be 1 year, which can be extended, subject to availability of funding and satisfactory performance.

The assignment requires full-time residence in Kiev, Ukraine. To apply, please submit your CV and a covering letter, by email to MelnicS@ebrd.com by 29.11.2009 at the latest.



CRIMEAN PROJECT DIRECTOR

Internews Network is recruiting a Crimean project director for its two-year project to develop the professional abilities of Crimean media and journalists to provide useful information to Crimean citizens. The Crimean project director provides oversight, guidance and training to build the capacity of media outlets and individual journalists and oversees grant projects to accomplish program goals. S/he will manage a local office and two employees, mentor grantees, identify training needs and ensure proper training and support by project staff and/or outside consultants.

Qualifications:

- 5 years experience in journalism, journalism training and/or managing media-development projects.
- Demonstrated interpersonal and communications skills. Fluent Russian, Ukrainian, and English.
- Ability to work both independently and as an effective team leader.
- Computer literacy (MS Office).
- Previous work experience with donor programs and projects helpful.

See full description of the position at <http://bit.ly/dLHbx>. Send cover letter about why you are qualified and resume, both in English, by Nov. 27 to mwalter@internews.org and umedia@internews.org.



The Business Advisory Services Programme is managed by the European Bank for Reconstruction and Development

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Business Advisory Services UKRAINE
is looking for candidates to fill the position of:

ADMINISTRATOR

The responsibilities of Administrator include but are not limited to the following:

- Organise, maintain and be responsible for effective BAS office day-to-day management and administration, including but not limited to:
 - Liaising on administrative issues with the EBRD Resident Office
 - Maintaining comprehensive filing systems to ensure instant retrieval of data, including handling of confidential department files
 - Acting as an interpreter and translator
 - Arranging conferences, meetings and travel
 - Screening telephone calls and handling enquiries
 - Administering mail and preparing replies to correspondence
 - Liaising with enterprises, consultants and BAS London HQ as required
 - Assisting TAM Team Coordinators and Advisors with communication with enterprises and arrangements for their visits;
- Prepare Monthly Financial Reports (MFR) for National Programme Director and Head of TAM/BAS Regional Programme approval;
- Maintain the BAS client and consultant database;
- Assist the Project Officer and National Programme Director with preparation of Monthly Activities Reports (MAR);
- Assist the Project Officer and National Programme Director in the implementation of BAS project flow, including, but not limited to, preparation of grant agreements;
- Assist the Project Officer and National Programme Director in the organisation of market development activities;
- Provide overall administrative support to the organisational and reporting responsibilities of the BAS Programme in Ukraine.

Skills and experience required:

- University degree in business administration, economics, finance or other relevant disciplines, or equivalent through experience;
- Proven experience in administration, ideally in business consulting;
- Computer literacy, conversant with Microsoft Office;
- Very good written and oral communication skills in English, Ukrainian and Russian.

BAS Ukraine is not bound to accept any of the proposals. The successful candidate will be hired as an independent contractor. The duration of the contract will be 1 year, which can be extended, subject to availability of funding and satisfactory performance.

The assignment requires full-time residence in Kiev, Ukraine. To apply, please submit your CV and a covering letter, by email to MelnicS@ebrd.com by 29.11.2009 at the latest.



SECURITIES OFFICER

Sincome Capital, a leading investment house with over 15 years of history in the Ukrainian capital markets, is seeking a full time Securities Officer to join its team as the lead for all Foreign Client Back Office operations.

The successful candidate should have at least 3 years experience in back office securities operations of a broker/dealer or custody services provider in Ukraine, with full knowledge of procedural and technical aspects of set-up with non-resident investors, trade settlement for local and foreign-listed securities and extensive experience with foreign clients. The candidate must be highly motivated with excellent English language and interpersonal skills.

Please send your resume by email with the subject line: 'OFFICER' to hr@sincome.kiev.ua



Domestic staffing agency "SWEET HOME" is looking for staff for our clients:

GOVERNESS

The preferred candidate would be a female, 25-55 years old, fluent in English and Ukrainian, a university degree in teaching, open-minded, well-read, creative, and disciplined, and possess excellent communication skills.

She will be in charge of 2 children /7 and 8 years old/, helping with teaching, organizing their leisure time and escorting.

Conditions: 1/1 week in residence, Kiev suburb. Good remuneration.

GOUVERNEUR

The preferred candidate would be a male, 23-50 years old, fluent in English, French is a plus, well educated, in a good physical shape, open-minded, well-read, disciplined, and possess excellent communication skills.

He will be in charge of a 10 year-old boy, helping with teaching, organizing leisure time, and escorting.

Conditions: in residence, Cannes, France. Paid leave. Good remuneration.

Please send your CV to info@sweethome.ua or call us at 2726328, 2786938. Visit our website: <http://sweethome.ua>

The very friendly 'LONDON BAR' in Turkey (Izmir) is looking for a **FEMALE POLE DANCER**

Monthly pay **1000 USD** in Cash this includes accommodation and full board. If interested please call: **+90 535 575 03 58** or e-mail **varolbolukbasi@hotmail.com**

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KyivPost
INDEPENDENCE. COMMUNITY. TRUST

SALES/ MARKETING MANAGER

We are searching for an experienced, result-oriented person who can focus on increasing sales and developing events/projects

Interested candidates can apply by sending CVs via e-mail at hr@kyivpost.com

Responsibilities:

- develop new sales contracts with the local business community
- organize communication events (seminars, awareness campaigns, etc)
- establish strong relationships with foreign community in Ukraine

Skill requirements

- 2-3 years experience in sales with a major international company
- experience in developing media relations, organizing communications campaigns
- excellent communications skills
- fluent English language

IT Expert

MINI RESUME

12 years of experience, Microsoft Certified Professional. IT services. Computer and network setup and service. Virus and spyware removal. Firewalls. WiFi. Vladimir +380 63 791 6403 shelepko@yahoo.com

Driver

MINI RESUME

Looking for a permanent or long term job. I can also be a personal assistant. My English is good and I can help with computers and software Tel. +38050-3313219 Alexander

Translator/Interpreter

MINI RESUME

Reliable interpreter, with 9 years experience in foreign companies, will be happy to assist you. Reasonable rates. Please, call (044) 229-2655; (097) 809-0355. Natalie

Project Manager/Finance Manager

MINI RESUME

Qualified finance professional is looking for a full or part time job:

- Project manager (any business project, raising bank financing, market research)
- CFO/Finance manager
- Consultant: IAS/IFRS, Ukrainian GAAP and taxes, management accounting
- 8+ years of experience as CFO with multinational and big Ukrainian business
- +38-067-256-96-54
- e-mail: consult563@gmail.com

Russian for foreigners

MINI RESUME

Female 28- Guide & interpreter in Kyiv. University teacher (Russian for foreigners-5 years exp.). Study and work experience in USA (references and certificates can be shown). +38-095-881-55-10

Professional Interpreter/Translator

MINI RESUME

(English/German/Russian/Ukrainian) (Interpretation preferable). Kiev tour guide services. Assistance upon arrival to Ukraine +38 050 818 73 69 Anna anna.a.petrenko@gmail.com <http://www.annapetrenko.info/>

Translator, Interpreter, guide

MINI RESUME

Female, 6 years experience English/French translations and business assistance. Master diploma, recommendations. "Secret Kiev" tours, accommodations in Kiev. mob: +38063 747 6971 tasha.jallois@gmail.com

Translator/Interpreter

MINI RESUME

Experienced interpreter (fluent English & German). Full set of translation services: written, oral, notarized. University degree, representative look. Please call Victoriya: +38(098) 061-50-35 or e-mail victoriya13@ukr.net

PROFESSIONAL ENGLISH

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STAFF GOLDEN

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Zaporoz'je, 20 Metallurgov St. (061)236-77-72 (061)236-43-47

26 листопада – Одеса
готель "Лондонський", вул. Приморський бульвар, 11

27 листопада – Харків
готель "Чічиков", вул. Гоголя, 6/8

28 листопада – Київ
готель "Опера", вул. Богдана Хмельницького, 53

ПРЕЗЕНТАЦІЇ ІНСТИТУТУ ГОТЕЛЬНОГО МЕНЕДЖМЕНТУ "HOTEL INSTITUTE MONTREUX" В ТВОЄМУ МІСТІ!

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Accountant part-time

MINI RESUME

For small to medium-sized business. Full set of accounting services. High professionalism. References. accountant.ua@gmail.com +38 (067) 613-8837

Chief Accountant

MINI RESUME

39. Higher economic education. Professional experience-6 years. Foreign economic activity. Companies with foreign investment. Tax and financial statement audit. Tel. 0(66) 4473661, 4001586

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