

How to place an Employment Ad in the Post

- In Person (bring your ad to our office at 34 Lesya Ukrainka Blvd., 4th floor, Room 401 from 9:00 a.m. to 6:00 p.m. Ask for Vladimir Kharitonenko).
- By Fax, Phone or E-mail
 Send a fax to 254-3113 or call 496-1111. e-mail: volodya@kppublications.com
- Mini Resume
 Send us a brief CV and we'll run it in 2 issues of the Post for only Hr 50. Please stop by at "Vash Dom" agency, Triokhsviatitska St. 3 to drop off your CV.
 Tel: 228-4010

Holt International CHILDREN'S SERVICES

Holt International Children's Services seeks candidates for various staff positions to manage overall implementation of a 3-year, Families for Children Program (FCP) in Ukraine. The goal of FCP is to develop sustainable and replicable alternative family-based services for children who otherwise would be institutionalized or on the street, including HIV affected children. Current positions anticipated include:

Finance and Administration Manager
Grants Manager
Communications Coordinator
Regional Program Coordinator

Ideal candidates will be Ukrainian nationals with relevant experience for each position, have strong English skills, and experience working with international donors like USAID. For more information or to submit a cover letter and CV please visit <http://www.holtintl.org> and click on "Employment".

ExecuSearch[®] International

POWERFACT[®] HR CONSULTING

Tel.: (044) 228-7103, 228-7444, (067) 784-2704; Fax: (044) 228-2059; info@powerfact.com.ua

- ◆ **BTL Supervisor** (experience in sales / trade marketing with international FMCG companies)
- ◆ **Field Force Manager** (experience in sales with western pharmaceutical company)
- ◆ **Grain Trader** (knowledge of international grain: trade operations, export operations)
- ◆ **Marketing Manager** (experience in corporate PR and marketing within consulting or service companies)
- ◆ **Product Manager** (experience in consumer advertising, brand development & products launches)
- ◆ **Regional Managers** (Center, East, South; experience in development dealership, technical direction)
- ◆ **Finance Manager** (international company, US GMP, IAS, experience at senior finance position)
- ◆ **Head of Quality Control Department** (producer company, experience in ISO 9001 introduction)

RECRUITMENT
 PERSONNEL AUDIT
 ASSESSMENT/
 DEVELOPMENT
 CENTERS
 OUTSTAFFING
 STAFF LEASING
 OUTPLACEMENT

For all vacancies English is a must

See all current vacancies at: www.powerfact.com.ua

Privately managed with support from the U.S. Agency for International Development and other sponsors, the Eurasia Foundation implements programs to support the development of civil society and private enterprise. The Kyiv Regional Office of the Eurasia Foundation for Ukraine, Belarus, and Moldova seeks highly qualified candidates for the position of **PROGRAM OFFICER** based in Kyiv. The Program Officer is responsible for designing and monitoring grant programs and activities.

Minimum qualifications requirements:

- A university degree in areas related to political science, business, public administration, law, or other social sciences discipline;
- Minimum 5 years of experience in fields related to democratization and market reforms.
- Preference will be given to candidates with experience and expertise on issues in civil society, social partnership, and civic advocacy.
- Experience coordinating with multiple national and international organizations working in the above-mentioned sectors.
- Ability to perform analysis of complex political, social, and economic issues.
- Strong interpersonal and communication skills.
- Fluency in English, Russian, and Ukrainian; good report writing skills.
- Position requires travel within Ukraine and possibly to Moldova and Belarus.

Please send CVs in English by fax: 38-044-238-2696 or by e-mail: resumes@eurasia.kiev.ua
 No phone calls, please. Only finalists will be contacted. Position will remain posted until filled.

First-rate investment company is seeking a motivated applicant to assume the position of the

HEAD OF THE SALES DEPARTMENT.

We are looking for a leader, that:

- is capable to build and manage sales-managers team;
- can provide company sales volume growth;
- have a good knowledge of the financial services and instruments;
- is a persistent, purposeful and responsible person;
- is ready to measure his work by its results.

Remuneration:

\$1500+ per month, bonus by project's completion, social benefits.

Tel.: 2358787

E-mail: contact@sokrat.kiev.ua

Belgian company is looking for:
Agent to act as intermediary for the sale of secondhand printing material.

We expect from the candidate:

- technical and commercial experience in the printing business
- supplementary knowledge of the English and/or German language is necessary
- good contacts in the printing world
- the ability to work independently
- the necessary flexibility
- knowledge of e-mail and internet

Candidates can send their curriculum vitae by post or by email to:

Export Vlaanderen Kiev, attn. Ms Elena Esibyan
 Leontovicha Str. 4, 4 floor, Kiev
 Phone : 044/239 18 34, fax 044/239 18 36
 e-mail : ev-kiev@i.com.ua

citigroup Citibank (Ukraine) is looking for dynamic, self-motivated and reliable candidate for the following position:

Financial Analyst/ Relationship Manager Associate

Position objectives:

To be responsible for the review and analysis of financial and market information pertinent to existing and potential borrowers.

Requirements:

- Masters degree in Banking/ Finance/ Economics/ Engineering
 - Excellent skills in Financial analysis
 - Fluency in English - verbal and written
 - MBA is a plus
 - Willingness to travel frequently within Ukraine
- You should be an energetic, motivated self-starter with excellent interpersonal skills. Excellent opportunity for recently graduated Masters students!!
 Please fax your CV to 490-10-56 or e-mail to: inna.krivosheya@citigroup.com
 All applications will be handled in strict confidence. You will be contacted only if you meet the above criteria.

ADDFORCE

Leading international FMCG Company

PRODUCT MANAGER

Degree in marketing

Fluent English

Min. 3 years experience in marketing and branding with international FMCG brands (launch and re-launch, budgeting, work with agencies etc.).

Leading international financial service company

PRODUCT DEVELOPER

Degree in economics, finance

Fluent English

Min. 2 years experience in financial field, strong analytical and communication skills. Ambitious person who wants to grow with developing company

Large well-known telecommunication company

MARKETING SPECIALIST

University degree preferable in marketing, at least 3 years of relevant experience (pricing, new products development and launch, market analyses). Fluent English is a must.

Large well-known telecommunication company

LEGAL ADVISER

University degree in law, at least 5 years of relevant experience in spheres of corporate, civil and thrifty law. Fluent English is a must.

Please send your CV to E-mail:

addforce@i.kiev.ua

tel.: +38 (044) 2357514, 2475784, 2475785



New Opportunities with Visa International

Visa is one of the most well-known and respected brands in the world with over 1 billion issued cards worldwide. The Central and Eastern European, Middle East and African Region (CEMEA), is our fastest growing region. This area covers 92 countries over three continents and offers excellent opportunities for continued growth and development of new payment solutions.

We have experienced substantial growth in our Ukrainian operation where our team in Kiev, have successfully worked alongside our member banks and technology providers to continuously expand our product and service offering. Our team help deliver quality solutions to our members and all Visa cardholders and we are now looking to grow this team in Kiev to provide the services that our members require.

We are looking for candidates for the following roles:

- 1. Two Payment Solutions Delivery (PSD) Analysts**
- 2. Fraud Analyst**
- 3. Office Manager**

We will look for candidates with three years relevant experience in the role applied for. You will also be a dedicated and driven individual with strong communication skills and the ability to influence relationships. Retail banking experience or card payments experience is a key requirement, as are strong customer management skills. Experience of working in a technology based role in card payments is an essential requirement for the PSD roles.

If you are interested in applying for this position, please send your resume and cover letter to our response management agency: dynamicgroup@saol.com.

Please quote ref LN/SR/TA including your salary expectations in your cover letter.
 Closing date for applications is 11th September 2004.

BRAIN SOURCE INTERNATIONAL
Big foreign company is looking for a
➔ REGIONAL MANAGER

Requirements:
3 years of experience on managerial position in B2C;
Experience in selling equipment;
Technical education;
Perfect managerial, problem solving, and interpersonal skills;
Fluent English.
Please, send your applications to as@brain source.com

➔ LOGISTICS MANAGER

Requirements:
2-3 years relevant experience;
English Language (good written and oral communication skills).

Skills and knowledge:
Ocean transportation in containers;
Worldwide & domestic inland trucking of cargoes and oversized cargoes;
Customs clearance formalities & bonded warehousing activities, foreign trade & cargo insurance.
Please, send all your applications to as@brain source.com

One of the International Consulting companies is looking for
➔ SAP FI/CO CONSULTANT

Requirements:
2-3 years of experience in SAP implementation;
Deep knowledge of SAP FI, CO modules with hands on configuration experience;
Ability to work with at least one additional SAP module and integration between modules;
Knowledge of Accounting, Financial business processes, Tax legislation.
Please, send all your applications to as@brain source.com

«Brain Source International Ltd»
Tel/Fax: (044) 531 98 84
Email: info.ukraine@brain source.com
www.brain source.com

IT HELPDESK Professional

General requirements:
university degree in related IT field and solid technical background;
fluency in English, Ukrainian and Russian;
team-player, able to work overtime and under pressure;
possess hardware maintenance skills and an understanding of IT security controls;
at least 1 years' experience in a similar position.

Preference will be given to applicants with extensive work experience with end-user support as well as Microsoft software and networking technologies (MCP certification is highly preferred).

Please send your CV and motivation letter to the Office Manager, KPMG, vul. Mykhailivska 11, 01001 Kyiv, Ukraine, or by email job@kpmg.kiev.ua.

AUDIT TAX ADVISORY 

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SALES AND MARKETING MANAGER

Kvas Mobile is a new technology company focused on providing value-added services, SMS-services as well as logos and ring-tones for mobile telephone users in Ukraine. Kvas mobile is foreign-owned JV with extensive experience in the Ukrainian market as well as strong relationships with all mobile telephone operators and leading media in Ukraine. To date, we have develop proprietary technology for exploitation on the Ukrainian market.

We are looking for an experienced business and sales manager to oversee the launch and development of our company.

Responsibilities:
Manage the development and growth of company, including responsibility for meeting profit targets.
Oversee marketing and sales programs, including drafting and execution of marketing plans, development of new services.
Hire new and manage existing employees
Interact with technology department and assist in new service development for mobile telephone users.
Maintain a working knowledge of all services offered by Flame Mobile in order to match prospect needs with Kvas Mobile solutions
Uncover and create new business opportunities
Cultivate and maintain relations with complementary partners including UMC, Kyivstar, and GT to develop and drive new business opportunities.
Evaluate, build and maintain relationships in the local/national online marketing, media community

Requirements:
A demonstrated ability to work in a highly entrepreneurial setting where 'many hats' must be worn and decisions need to be made quickly sometimes with minimal management direction
Experience selling to high-level sophisticated buyers at large companies
Strategic. Able to provide inventive, but measurable, solutions
A strong understanding of internet and mobile technologies including content management, personalization, portals, as well as the key players in the market.
Experience in mobile telephony, technology, or similar industry, though marketing, sales or similar background also possible.
MBA or equivalent degree preferred
Knowledge of English, spoken and written

Please send cover letter and CV, including salary expectations to:
mobile@firejuice.com

A leading western company is looking for a
KEY ACCOUNT MANAGER
of HVAC, Control and Building Management Systems
Successful candidates must have
Engineering education with at least 3 years experience in Sales
Flexible to working hours and extensive travelling
Energetic, aggressive and self motivating
English, PC, driver license

RECEPTIONIST/OFFICE MANAGER
with excellent personal communication skills
Successful candidates must have
Excellent English, Russian and Ukrainian languages skills
Cheerful and friendly personality

Please, send your CV to:
Info.ukraine@honeywell.com

Міністерство охорони здоров'я України оголошує конкурс на вакантну посаду **фінансового менеджера проекту** "Контроль за ТБ та ВІЛ/СНІД в Україні", що фінансується Світовим банком.
За більш детальною інформацією просимо звертатись на офіційні сайти МОЗ України <http://moz.gov.ua>, ДВП України <http://www.kvs.gov.ua> або за тел. **253-98-82**.

BUSINESS LINK is looking for talented people with fluent English and excellent communication skills to fill the below positions

EDUCATION ABROAD MANAGER ASSISTANT
CORPORATE SALES MANAGER ASSISTANT
ADMINISTRATOR
QUALIFIED TEACHERS OF ENGLISH with minimum 7 years teaching experience

please send your applications to our e mail: office@businesslink.kiev.ua

REAL ESTATE

Key Realty
Call: 2282776, 2290690; E mail: krealty@svitonline.com

Rustavly Str., 2 rooms, total space 80 sq. m., renovated to the western standard, open kitchen, furnished, air conditioner, satellite TV, 5 th floor. \$1600 per month.

8 Sahaidachnogo Str., 4 rooms, total space 120 sq. m., renovated to the western standard, open kitchen, unfurnished, air conditioner, satellite TV, 3 th floor. \$1700 per month.

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464-0448
www.teren.kiev.ua
e-mail: info@teren.kiev.ua

Location (St.)	Condition	Rooms	Area	Rent (per day)
Velyka Zhytomyrs'ka	Excellent	1	36	50
Triohsviatyl's'ka	Excellent	1	40	50
Prorizna	Excellent	2	60	170
Sofiyivs'ka	Excellent	2	60	180
Liuterans'ka	Excellent	3	75	120

FOR RENT
Back to Egypt!
2 bedroom apartment de luxe in Egyptian style in Maidan Nezalezhnosti. 100 sq.m. Unique design. Conditioners. Satellite TV. NO COMMISSION
3300 month/150 night
Tel: 228 16 15, 237 56 52

FOR RENT
Summer discounts! Enjoy your vacations! 2 room and 3 room apartments in Maidan Nezalezhnosti. Attractive prices plus comfortable dwelling. 1100\$ per month.
e mail: rent@kievaccommodation.com
Tel: 228 67 66, 578 14 64

FOR RENT
Yaroslavov Val Street, 3 rooms apartment, 104/53/21, 4th floor, air conditioning, fitted kitchen unfurnished, sauna, alarm system, sat TV, western standard, 2000 USD per month.
462 07 18, 462 07 19

FOR RENT
Pechersk. Private house. 350 m2. 2 levels, 4 bedrooms, fitted kitchen, air conditioning, build in closets, sauna, fireplace, 8 hundreds of land, western standard, 5500 USD per month.
462 07 18, 462 07 19

FOR RENT
Offices, Pechersk area, separate building, 3 levels, Cabinet layout, western standard, parking area. Telephone lines unlimited. Garage. Warehouse. 30 USD per m2 per month
462 07 18, 462 07 19

FOR RENT
Golden Gates area. 4 rooms apartment. 160/120/15 m2., 2 bathrooms, air conditioning, sat TV, studio, living room 80m2, furnished, western standard, underground parking area, 4000 USD per month, 462 07 18, 462 07 19

FOR RENT
Hotel service. Rent & Sale in the city center. VIP apartments.
www.estate2000.kiev.ua
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www.QualityApartments.Net

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Kreschatik from your window! 2 room and 3 room apartments de luxe in Kreschatik. Jacuzzi. Huge terraces. Satellite. Fully furnished. 1200\$ per month NO COMMISSION
Tel: 2281615, 2375652
e mail: rent@kievaccommodation.com

FOR RENT
Andriivski spusk, completely renovated ... 3 rooms + kitchen + bathroom; balcony. Marvelous view. \$1700 USD
No commission. 8.067.7234758

FOR RENT
Pechersk. Private house. 400m2. 3 levels, 4 bedrooms, living room 45 m2, fitted kitchen, air conditioning, build in closets, swimming pool, western standard, 860000 USD
462 07 18, 462 07 19

FOR RENT
Kreschatik 27, 2 rooms apartment, western standatd, modern style, fully equipped, sat TV, air conditioning, fitted kitchen. \$1400 per month.
8 067 953 31 20

FOR RENT
Euroapartments at Khreschatik and near...
1 rooms \$50 60 per day;
2 rooms \$60 70 per day;
3 rooms \$80 100 per day;
equipped, long term.
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E mail: milda@i.com.ua

FOR RENT
Feel the spirit of High Tech! Stylish 2 tire apartment in the heart of Kiev. 3 in one: living room, study & bedroom. 2200 month/130 night NO COMMISSION
e mail: rent@kievaccommodation.com
Tel: 2281615, 5781464

FOR RENT
Luxurious 3 room apartment, satellite, access to internet, security system, parking. English speaking owner. Reasonable price.
265 96 95

FOR RENT
Volodymyrska Street (beginning), 4 rooms apartment, 190/150/20 m2, 2 bedrooms, fitted kitchen, floor heating, 2 bathrooms, design, western standard, good views.
3900 USD per month
462 07 18, 462 07 19

FOR RENT
3 room apartment, Center, Gorodetskogo str, 99 m2. Furnished, Air conditioning, directly from owner, no commission, \$2300.
Tel: 240 28 00

FOR RENT
Center of Kiev, 3 Basseynaya st., 2 room, perfect design, new furniture, air conditioning, fully equipped, quiet place, English speaking owner, no commission, \$60 per day, 512 9277, 8050 331 7672